

# Public Document Pack



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Our ref: KBS/CABRCD  
Your ref:  
Date: 5 April 2023

**TO: ALL MEMBERS OF THE COUNCIL**

Dear Councillor

## **CABINET: RECORD OF DECISIONS**

Please find attached the Record of Decisions of the Cabinet meeting held on Monday, 3 April 2023. Unless otherwise indicated within the schedule, these decisions may be called in for scrutiny, provided notice is given to me in writing by **10.00am on Thursday, 13 April**.

The call-in procedures are set out at paragraph 18 of the Overview and Scrutiny Procedure Rules. Call-in may be activated by the Chairman of the Overview and Scrutiny Committee, the Controlling Group Spokesperson of the Overview and Scrutiny Committee or any three non-executive Members. The reasons for calling in an item must be given.

Yours sincerely

A handwritten signature in black ink that reads "Kate Batty-Smith". Below the signature is a short horizontal line.

**Kate Batty-Smith**  
Democratic Services Officer

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Record of the decisions of the meeting of the **CABINET** held at the Council Offices, Whitfield on Monday, 3 April 2023 at 11.10 am

Present:

Chairman: Councillor T J Bartlett

Councillors: M Bates  
N S Kenton  
D P Murphy  
O C de R Richardson  
C A Vinson

Also Present: Councillor S H Beer  
Councillor E A Biggs  
Councillor P M Brivio  
Councillor H M Williams

Officers: Chief Executive  
Strategic Director (Corporate and Regulatory)  
Strategic Director (Finance and Housing)  
Head of Place, Growth, Investment and Creative Services  
Head of Property Assets  
Community Services Manager  
Environmental Protection and Crime Manager  
Major Projects and Programme Manager  
Project Manager  
Strategic Project Manager  
Principal Policy and Infrastructure Planner  
Principal Community Safety, Emergency Planning and  
CCTV Officer  
Principal Compliance Officer  
Democratic Services Officer

**The formal decisions of the executive are detailed in the following schedule.**

### Record of Decisions: Executive Functions

Decision Status	Record of Decision	Alternative options considered and rejected (if any)	Reasons for Decision	Conflicts of interest (if any) declared by decision maker(s) or consultees (if any)
CAB 108 3.4.21 Open  <b>Key Decisions</b> No  <b>Call-in to apply</b> Yes  <b>Implementation Date</b> 13 April 2023	<u>APOLOGIES</u>  It was noted that there were no apologies for absence.	None.	To note any apologies for absence.	

Decision Status	Record of Decision	Alternative options considered and rejected (if any)	Reasons for Decision	Conflicts of interest (if any) declared by decision maker(s) or consultees (if any)
CAB 109 3.4.23 Open  <b>Key Decisions</b> No  <b>Call-in to apply</b> Yes  <b>Implementation Date</b>	<u>DECLARATIONS OF INTEREST</u>  There were no declarations of interest.	None.	To note any declarations of interest.	

13 April 2023				
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Decision Status	Record of Decision	Alternative options considered and rejected (if any)	Reasons for Decision	Conflicts of interest (if any) declared by decision maker(s) or consultees (if any)
CAB 110 3.4.23 Open  <b>Key Decisions</b> No  <b>Call-in to apply</b> Yes  <b>Implementation Date</b> 13 April 2023	<u>RECORD OF DECISIONS</u>  It was agreed that the decisions of the meeting held on 6 March 2023, as detailed in decision numbers CAB 95 to CAB 104, be approved as a correct record and signed by the Chairman.	None.	Cabinet is required to approve the Record of Decisions of the Cabinet meeting held on 6 March 2023.	

Decision Status	Record of Decision	Alternative options considered and rejected (if any)	Reasons for Decision	Conflicts of interest (if any) declared by decision maker(s) or consultees (if any)
CAB 111 3.4.23 Open  <b>Key Decisions</b> Yes  <b>Call-in to apply</b> Yes  <b>Implementation Date</b>	<u>ADOPTION OF INDOOR SPORTS FACILITY STRATEGY 2023-2040</u>  It was agreed: <ul style="list-style-type: none"> <li>(a) That the proposed responses to the representations received, as set out at Appendix 1 to the report, be approved.</li> <li>(b) That the Indoor Sports Facility Strategy, as set out at Appendix 2 to the report, be approved and adopted.</li> </ul>	None.	At its meeting held on 4 July 2022, Cabinet approved a draft Indoor Sports Facility Strategy (ISFS) for an eleven-week public consultation period (CAB 19).  The ISFS examines current	

13 April 2023			and future supply and demand for indoor sports facilities across the district, and is designed to inform decisions around investment and rationalisation and to provide robust evidence in support of the Local Plan.	
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Decision Status	Record of Decision	Alternative options considered and rejected (if any)	Reasons for Decision	Conflicts of interest (if any) declared by decision maker(s) or consultees (if any)
CAB 112 3.4.23 Open  <b>Key Decisions</b> Yes  <b>Call-in to apply</b> Yes  <b>Implementation Date</b> 13 April 2023	<u>APPROVAL OF DRAFT AIR QUALITY ACTION PLAN FOR CONSULTATION</u>  It was agreed:  (a) That the draft Air Quality Action Plan be approved for the purposes of public consultation.  (b) That the Environmental Protection and Crime Manager be authorised to undertake public consultation on the draft Plan.	None.	The Council has two Air Quality Management Areas and is therefore required to have an up-to-date Air Quality Action Plan (AQAP) which sets out the actions the Council will take to reduce concentrations of pollutants of concern. The Council's current AQAP was published in 2007.	

			The draft AQAP will be subject to a six-week consultation period and will then be presented to full Council for adoption later in the year.	
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Decision Status	Record of Decision	Alternative options considered and rejected (if any)	Reasons for Decision	Conflicts of interest (if any) declared by decision maker(s) or consultees (if any)
CAB 113 3.4.23 Open  <b>Key Decisions</b> No  <b>Call-in to apply</b> Yes  <b>Implementation Date</b> Immediate	<u>EXCLUSION OF THE PRESS AND PUBLIC</u>  That, in accordance with the provisions of the Local Authorities (Executive Arrangements) (Access to Information) (England) Regulations 2000, the press and the public be excluded during consideration of the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in paragraph 3 of Schedule 12A of the Local Government Act 1972.	None.		

Decision Status	Record of Decision	Alternative options considered and rejected (if any)	Reasons for Decision	Conflicts of interest (if any) declared by decision maker(s) or consultees (if any)
CAB 114 3.4.23 Exempt	<u>DOVER BEACON PROJECT</u>  It was agreed:	None.	Cabinet is asked to approve various actions needed to progress the Dover	

<p><b>Key Decisions</b> Yes</p> <p><b>Call-in to apply</b> Yes</p> <p><b>Implementation Date</b> 13 April 2023</p>	<p>(a) That authority be delegated to the Strategic Director (Finance and Housing), in consultation with the Leader of the Council, to accept the Levelling Up Fund (LUF) award and to take the necessary formal steps to secure the funding.</p> <p>(b) That the procurement strategy at Appendix 2 to the report be approved.</p> <p>(c) That authority be delegated to the Strategic Director (Place and Environment), in consultation with the Leader of the Council, to:</p> <p>(i) Take all necessary steps to secure lessees for the Creative Centre (Building A), Business Centre (Building B) and Educational Campus (Building C).</p> <p>(ii) Take all necessary steps to procure a lead consultant for the development and delivery of the LUF-funded project on the Bench Street (east) site, including the Business Centre (Building B), Educational Campus (Building C), Parklet and Parking.</p> <p>(iii) Take all necessary steps to procure a lead consultant in respect of the underpass element of the Future High Streets Fund (FHSF) funding.</p> <p>(iv) Take all necessary steps to procure any other necessary external support including advisers and legal services for the development and delivery of Bench Street (east) site.</p>		<p>Beacon Project, a project designed to deliver the next stage of Dover town centre's regeneration and funded by the Government's Future High Streets Fund and Levelling Up Fund.</p>	
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Decision Status	Record of Decision	Alternative options considered and rejected (if any)	Reasons for Decision	Conflicts of interest (if any) declared by decision maker(s) or consultees (if any)
CAB 115 3.4.23	<u>AWARD OF CONTRACT FOR PROVISION OF HEATING, SERVICING, INSTALLATION AND MAINTENANCE WORKS TO COUNCIL</u>	None.	The Council, as landlord, is	



<p>Exempt</p> <p><b>Key Decisions</b> Yes</p> <p><b>Call-in to apply</b> Yes</p> <p><b>Implementation Date</b> 13 April 2023</p>	<p><u>PROPERTIES</u></p> <p>It was agreed that the award of a four-year contract (with provision to extend for a further year) to Gas Call Services Ltd, for the provision of heating, servicing, installation and maintenance works to residential properties within the Council's ownership, be approved.</p>		<p>required to comply with regulations relating to the safety of gas and other heating systems in properties owned by the Council. The contractor will be required to carry out gas safety checks and be responsible for installing, servicing and maintaining heating systems.</p> <p>A competitive tender exercise was carried out and eight (compliant) bids were received.</p>	
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Decision Status	Record of Decision	Alternative options considered and rejected (if any)	Reasons for Decision	Conflicts of interest (if any) declared by decision maker(s) or consultees (if any)
<p>CAB 116 3.4.23 Exempt</p> <p><b>Key Decisions</b> No</p> <p><b>Call-in to apply</b></p>	<p><u>FUTURE PROVISION OF COUNCIL'S OUT-OF-HOURS SERVICE</u></p> <p>It was agreed:</p> <p>(a) That the contract with the existing contractor for the Council's out-of-hours call-handling service be terminated with effect from 12 July 2023.</p>	<p>None.</p>	<p>Out-of-hours calls to the Council are currently handled by a private company. It is proposed that the service should be provided by the</p>	

Yes <b>Implementation Date</b> 13 April 2023	(b) That the out-of-hours call-handling service be provided by the Council's in-house CCTV unit.		Council's CCTV unit once the current contract expires in July.	
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<b>Decision Status</b>	<b>Record of Decision</b>	<b>Alternative options considered and rejected (if any)</b>	<b>Reasons for Decision</b>	<b>Conflicts of interest (if any) declared by decision maker(s) or consultees (if any)</b>
CAB 117 3.4.23 Exempt <b>Key Decisions</b> No <b>Call-in to apply</b> Yes <b>Implementation Date</b> 13 April 2023	<u>YOUR LEISURE ADDITIONAL FUNDING</u>  It was agreed that the proposed allocation of up to £100,000 additional funding for Tides Leisure Centre for 2023/24 be approved.	None.	Due to financial pressures arising from the cost-of-living crisis, most notably rising utility costs, it is proposed to provide additional funding to help with the running costs of Tides Leisure Centre.	

The meeting ended at 11.44 am.